



SET LIGHTING & GRIP

New Rental Procedures

ACCESS TO THE LOT BY APPOINTMENT ONLY!

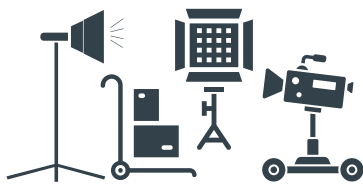
SCHEDULE YOUR VISIT

SCHEDULE AN APPOINTMENT WITH YOUR RENTAL AGENT

24 Hour advance notice for pick ups and returns

A dedicated time slot & loading bay will be assigned to each customer

Appointments are required for ALL pick ups & returns



PICK UP

CHECK-IN AT 1ST FLOOR TRANSACTION DESK

Drivers are asked to remain in vehicles

Equipment will be prepped by Universal staff in designated area

Only (3) people allowed per loading bay

Hand sanitize before & after handling equipment

RETURNS

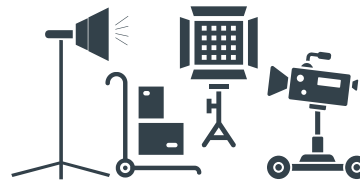
CHECK IN AT 1ST FLOOR TRANSACTION DESK

Drivers are asked to remain in vehicles

Equipment will be received by Universal staff and placed in designated areas

Only (3) people allowed per loading bay

Hand sanitize before & after handling equipment



Designated Area

CLEANING GEAR

Equipment is cleaned with disinfectant cloth & sanitized with electrostatic fogger

WAREHOUSE

MAINTAIN 6' SOCIAL DISTANCING
FACE COVERINGS MUST BE WORN